

## 1 Introduction

This questionnaire should be completed for each property that is to be sold/transferred.  
Please note that making a false declaration on this application can have serious consequences.  
Please also refer to our SIPP Fee Schedule for details of the fees that apply to property transactions. This can be downloaded from our website here: <http://www.yorsipp.com/products-services/sipp/sipp-fees/>.

## 2 Member Information

Member Name	Title	Forename(s)	Surname
	Title	Forename(s)	Surname
	Title	Forename(s)	Surname
	Title	Forename(s)	Surname
	Title	Forename(s)	Surname
Member Number			

## 3 Property Information

Property Address		
	Postcode	

## 4 Sale Information

Sale Price	£		VAT	£	
Is the property being sold to a connected party?			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Is this an in-specie transfer?			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If so, please provide the following details about the receiving scheme					
Scheme name					
PSTR					
Policy Number					

## 5 Professional Appointments

### Solicitor

Company Name		
Address		
	Postcode	
Contact Name	Tel No	
Email Address		

### Surveyor

The property will need to be valued where it is being sold to a connected party.

Company Name		
Address		
	Postcode	
Contact Name	Tel No	
Email Address		

### Financial Adviser

Company Name		
Address		
	Postcode	
Contact Name	Tel No	
Email Address		

Do you wish your Financial Adviser to receive remuneration for this transaction?  Yes  No

Amount £  or Percentage of purchase price  %

### Purchaser

Company Name		
Address		
	Postcode	
Contact Name	Tel No	
Email Address		

### Purchaser's Solicitor

Company Name		
Address		
	Postcode	
Contact Name	Tel No	
Email Address		

### Sales Agent

Company Name		
Address		
	Postcode	
Contact Name	Tel No	
Email Address		

**6 Additional Information**

Empty rectangular box for providing additional information.

## 7 Member Declaration

Yorsipp (Trustees) Ltd will instruct the aforementioned firms, individuals and companies in connection with the property sale. I/we understand that Yorsipp do not have responsibility for the performance of the said companies.

All instructions to the aforementioned firms must be instructed by Yorsipp (Trustees) Ltd and that I/we cannot make a binding agreement or contract on behalf of Yorsipp.

I/We understand that incorrect, or failure to disclose, information may delay the sale. Where it is contrary to current legislation this may lead to tax penalties.

Yorsipp shall have no personal liabilities under any covenants, obligations on its part contained in any documentation, whether express or implied, relating to the property. The liabilities of Yorsipp shall be limited to the extent of the assets for the time being held under the pension arrangements of the member signing this application under the scheme.

I/We confirm where the property sale is on behalf of more than one member that Yorsipp may disclose information relating to the property to all members and their agents.

Where the sale is on behalf of more than one member the nominated member for contact is:

All correspondence will be sent by email, where appropriate, please provide a contact email address:

It is the responsibility of the nominated member to inform all group members of information provided.

I/We the member(s) give authority for you to provide copies of the property account and all relevant information to any of the participating members.

I/We confirm the nominated member may give instructions on behalf of the group regarding all matters.

**Signature**

Date

**Signature**

Date

**Signature**

Date

**Signature**

Date

**Signature**

Date



**PENSION ADMINISTRATORS**

Eadie House, 74 Kirkintilloch Road, Bishopbriggs, Glasgow G64 2AH

Tel 0141 772 3365 Fax 0141 762 1862

All calls are recorded for quality, monitoring, training and fact verification purposes.

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Web: [www.yorsipp.com](http://www.yorsipp.com)

Registered Office: c/o Calvert Dawson Ltd., 288 Oxford Road, Gomersal, Cleckheaton BD19 4PY Registration number 05743279

Yorsipp Limited is authorised and regulated by the Financial Conduct Authority