



1 Introduction

This questionnaire should be completed for each property that is to be purchased/transferred.
 If more than one member is purchasing the property the additional members should complete Appendix 1.
 Please note that making a false declaration on this application can have serious consequences.
 Please refer to our SIPP Property Purchase Guide before completing this form. The guide can be downloaded from our website here: <http://www.yorsipp.com/investments/>.
 Please also refer to our SIPP Fee Schedule for details of the fees that apply to property transactions. This can be downloaded from our website here: <http://www.yorsipp.com/products-services/sipp/sipp-fees/>.
 Direct investment in property is only available under our Full SIPP. The fees for the Full SIPP can also be found on the SIPP Fee Schedule.

2 Member Information

Member Name	Title	Forename(s)	Surname
Member Number			

- Please indicate here if this is to be a Group Purchase Yes No
- Does the property form part of an in-specie transfer? Yes No
- Does the property form part of an in-specie contribution? Yes No

3 Property Information

Property Address	
	Postcode
Type of Property	
Title Number(s)	

- Is the property being purchased from a connected party? Yes No
- Does the property contain residential accommodation? Yes No
- Has the property been registered at Land Registry? Yes No
- Is the property Freehold or Leasehold? Freehold Leasehold
- If Leasehold, please state the remaining term years
- Annual ground rent (if applicable) £
- Is the property to be jointly owned? Yes No
- If yes please provide details of the joint owners:

- Is there any refurbishment or development work to be carried out? Yes No
- If yes please provide details at section 9
- Is the property adjacent to property owned by a connected party? Yes No

4 Purchase Information

Purchase Price	<input type="text" value="£"/>	VAT	<input type="text" value="£"/>
Development Costs	<input type="text" value="£"/>	VAT	<input type="text" value="£"/>

Is the property currently VAT elected? Yes No

Are the Trustees to Opt to Tax the property? Yes No

Is the purchase to be treated as a transfer of a going concern? Yes No

Please note the property must be VAT elected for a transfer of a going concern to take place.

5 Funding Information

Source of Funds	Amount
<input type="text" value="1"/>	<input type="text" value="£"/>
<input type="text" value="2"/>	<input type="text" value="£"/>
<input type="text" value="3"/>	<input type="text" value="£"/>

6 Borrowing Information

Lender Name	<input type="text"/>		
Lender Address	<input type="text"/>		
	<input type="text"/>		
	Postcode		
Contact Name	<input type="text"/>	Tel No	<input type="text"/>
Email Address	<input type="text"/>		
Loan Amount	<input type="text" value="£"/>	Term	<input type="text"/> years
Interest Rate	<input type="text"/> %	Repayment Frequency	<input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly
Is there to be an interest only period?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please confirm the term	<input type="text"/> months/years

Lender's Solicitor

Company Name	<input type="text"/>		
Address	<input type="text"/>		
	<input type="text"/>		
	Postcode		
Contact Name	<input type="text"/>	Tel No	<input type="text"/>
Email Address	<input type="text"/>		

7 Lease Information

Is the tenant a connected party?

 Yes No

Existing Lease

Company Name

Address

Postcode

Contact Name

Tel No

Email Address

Lease Start Date

Term

years

Current Annual Rent

£

Payment Frequency

Monthly

Quarterly

Is this lease to remain after the purchase?

 Yes No

New Lease

Company Name

Address

Postcode

Contact Name

Tel No

Email Address

Lease Start Date

Term

years

Annual Rent

£

Payment Frequency

Monthly

Quarterly

Tenant's Solicitor

Company Name

Address

Postcode

Contact Name

Tel No

Email Address

8 Professional Appointments

Solicitor

Company Name			
Address			
	Postcode		
Contact Name		Tel No	
Email Address			

Surveyor

Company Name			
Address			
	Postcode		
Contact Name		Tel No	
Email Address			

Financial Adviser

Company Name			
Address			
	Postcode		
Contact Name		Tel No	
Email Address			

Do you wish your Financial Adviser to receive remuneration for this transaction? Yes No

Amount or Percentage of purchase price %

Vendor

Company Name			
Address			
	Postcode		
Contact Name		Tel No	
Email Address			

Vendor's Solicitor

Company Name			
Address			
	Postcode		
Contact Name		Tel No	
Email Address			

Sales Agent

Company Name			
Address			
	Postcode		
Contact Name		Tel No	
Email Address			

9 Development/Project Management

Development/Refurbishment Information

Company Name			
Address			
	Postcode		
Contact Name		Tel No	
Email Address			

10 Property Manager

Company Name			
Address			
	Postcode		
Contact Name		Tel No	
Email Address			

If you wish to act as the Property Manager please refer to Yorsipp Ltd for approval.

11 Additional Information

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12 Member Declaration

I/We confirm that I/we have read and understood the Yorsipp SIPP Property Purchase Guide, and where relevant have discussed with my/our Financial Adviser, and understand the following:

I/We confirm that I/we wish to purchase the property as an investment in my pension scheme.

Yorsipp (Trustees) Ltd will instruct the aforementioned firms, individuals and companies in connection with the property purchase. I/we understand that Yorsipp do not have responsibility for the performance of the said companies.

All instructions to the aforementioned firms must be instructed by Yorsipp (Trustees) Ltd and that I/we cannot make a binding agreement or contract on behalf of Yorsipp.

I/We understand that incorrect, or failure to disclose, information may delay the purchase. Where it is contrary to current legislation this may lead to tax penalties.

Yorsipp shall have no personal liabilities under any covenants, obligations on its part contained in any documentation, whether express or implied, relating to the property. The liabilities of Yorsipp shall be limited to the extent of the assets for the time being held under the pension arrangements of the member signing this application under the scheme.

I/We undertake not to make any claim against Yorsipp in respect of any defect in title, state, or condition of the property and/or resulting from the management, repair, refurbishment, development, value marketability of the property, or otherwise.

I/We confirm where the property purchase is on behalf of more than one member that Yorsipp may disclose information relating to the property to all members and their agents.

Where the purchase is on behalf of more than one member the nominated member for contact is:

All correspondence will be sent by email, where appropriate, please provide a contact email address:

It is the responsibility of the nominated member to inform all group members of information provided.

The nominated member will also be the contact for all post purchase correspondence, unless notified to us in writing and agreed by all group members.

If a syndicate agreement or other multi-member agreement is entered into, it is the members' responsibility to ensure it is suitable for their needs.

I/We the member(s) give authority for you to provide copies of the property account and all relevant information to any of the participating members.

I/We confirm the nominated member may give instructions on behalf of the group regarding all matters including bank borrowing, lease agreements etc.

I/We understand that if the property purchase does not proceed for any reason, an Aborted Purchase fee will be charged. This may include where Yorsipp decides not to permit the investment, for any reason that becomes known once work has commenced on the assessment/administration of the purchase. Please see our SIPP Fee Schedule for the current Aborted Purchase fee:
<http://www.yorsipp.com/products-services/sipp/sipp-fees/>.

Signature

Date

Appendix 1

Member Name

Title	Forename(s)	Surname
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Member Reference

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Signature

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Member Name

Title	Forename(s)	Surname
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Member Reference

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Member Name

Title	Forename(s)	Surname
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Member Reference

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Signature

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YORSIPP

Insurance Policy Declaration

For use when selecting own insurer for purposes of insuring property held by Yorsipp (Trustees) Limited under the SIPP Member Number(s) noted below.

Please complete a separate declaration for each property held if applicable.

Member Name(s)	Title	Forename(s)	Surname
	Title	Forename(s)	Surname
	Title	Forename(s)	Surname

Member Number(s)

Property Address

Postcode

Name of Insurer Policy Number

I confirm that the information listed below can be found in the insurance policy as follows:

		Where is this confirmed in the policy? for example Page x, Section y, Clause z
1	Policy is in the name of Yorsipp (Trustees) Limited	
2	Reinstatement value is adequate and accordance with the latest property valuation (please provide a copy of the latest valuation if not already provided)	
3	Policy contains 36 months loss of rent cover	
4	Policy includes public liability insurance of at least £5 million	

If any part of your insurance policy does not cover the above please contact us immediately.

Signature

Date

The information in the policy will be verified by Yorsipp (Trustees) Limited and where we feel the cover is not adequate or does not meet our requirements we will contact you. A charge will apply for the work involved in reviewing the policy. Please refer to our SIPP fee schedule for the current charge: <http://www.yorsipp.com/products-services/sipp/sipp-fees/>
All fees are subject to VAT.



YORSIPP

- T** 0141 772 3365
- E** info@yorsipp.com
- W** www.yorsipp.com

Yorsipp is a trading style of Yorsipp Limited (05743279) and its subsidiaries Astute Pension Trustees Limited (08696449) and Primetime Trustees Limited (09716098) along with its associated company Yorsipp (Trustees) Limited (04242849), all registered at c/o Calvert Dawson Limited, 288 Oxford Road, Gomersal, Cleckheaton BD19 4PY.

Yorsipp Limited is authorised and regulated by the Financial Conduct Authority (464198).

All calls are recorded for quality, monitoring, training and fact verification purposes.