



YORSIPP

SIPP Key Features

Tell us about your Needs

There are different ways in which we can make it easier for you to interact with us:

- We can tailor our documentation to your specific needs. If you require documentation in a different format let us know.
- We can adjust our method of contact to suit your needs. Again, please just let us know what you require.
- We will record the details of your needs, so you won't need to tell us again. Any needs that you tell us about will be held confidentially on your record. You can ask for this to be removed or updated at any time.

Introduction & Contact Details

This document summarises the Key Features of the Yorsipp Registered Pension Scheme.

It should be read along with the Terms and Conditions, Fee Schedule, Permitted Investment Schedule and Application Form to ensure you understand the contract you are entering into.

The scheme has been established under a master trust by a set of Trust Deed and Rules, which may be subject to change from time to time. An application form must be completed to apply for membership. On acceptance an account will be opened with the Royal Bank of Scotland as an asset of the scheme. Yorsipp (Trustees) Limited is the scheme trustee and they have chosen to delegate the day to day management and administration to Yorsipp Limited.

You may contact both Yorsipp Limited and Yorsipp (Trustees) Limited at: Eadie House, 74 Kirkintilloch Road, Bishopbriggs, Glasgow G64 2AH. Email: info@yorsipp.com Telephone: 0141 772 3365. All calls are recorded for quality, monitoring, training and fact verification purposes.

What do these terms mean?

SIPP - self-invested personal pension, is a type of personal pension.

Annuity - an annuity is an insurance product. You pay a lump sum to a provider, who in turn agrees to pay you a regular income for the rest of your life.

Illustration - document that provides an estimate of how much you might get when you take your pension savings based on how and when you're intending to access your money.

Trustees - is the company (Yorsipp (Trustees) Ltd) that responsible for ensuring that the pension is run properly and that members' benefits are secure.

Annual Allowance (AA) - is the annual limit on the amount of contributions paid to, or benefits accrued in, a pension scheme before the member has to pay tax.

Money Purchase Annual Allowance (MPAA) - is a restriction on the amount you can pay in to your pension and still receive tax relief. MPAA kicks in when you start to access your pension pot for the first time. However, taking a tax free lump sum (also known as Pension Commencement Lump Sum) doesn't not trigger the MPAA.

Adjusted Income - adjusted net income is total taxable income before any personal allowances and less certain tax reliefs such as donations to charity or pension contributions paid gross for example.

Threshold Income - is broadly defined as the individual's net income for the year.

Carry Forward - carry forward allows unused annual allowance from the three previous tax years to be carried forward and added to the annual allowance for the current period.

What is the Yorsipp SIPP?

It is a registered pension scheme which allows you to invest in a wide range of assets which are defined as standard by the Financial Conduct Authority (FCA) - a list of these can be provided on request. Your selected investment choice will be held under the name of the trustees, Yorsipp (Trustees) Limited.

You should be aware that personal and stakeholder pension schemes are generally available and these may meet your needs at least as well as the Yorsipp Registered Pension Scheme.

Aims of the SIPP

The Yorsipp SIPP has been designed and assessed to provide fair value to our target market. It will:

- Allow you to save for your retirement in a tax efficient manner.
- Provide you with flexible pension benefits when you retire.
- Enable you to make decisions with your financial adviser as to how you would like your pension savings to be invested.
- Allow you to make transfer payments from other appropriate pension arrangements.
- Our Target Market statement and Fair Value assessment is available for download via our website:
<https://www.yorsipp.com/documents>.

Your Commitment

- To pay regular and/or single contributions to your plan and/or transfer benefits from other appropriate pension arrangements.
- To notify us of any changes to your personal circumstances that may affect your SIPP.
- To advise us of your wish to take benefits.
- To regularly review with your FCA regulated financial adviser, your investment portfolio, contribution levels and pension withdrawals (if applicable).
- To keep within the rules of the SIPP and those set by HM Revenue & Customs (HMRC).
- To have sufficient liquid funds in your SIPP to meet all relevant charges.

Risk Factors

- Penalties/charges may be applied by your existing pension provider if it is transferred to your SIPP.
- You may be giving up rights in the form of benefits by transferring other pension arrangements into your SIPP. You should consult an FCA regulated Financial Adviser prior to transferring any existing pension schemes. We reserve the right to refuse a transfer in.
- HMRC and/or any other governing body may change the law for Registered Pension Schemes at any point. This may affect the amount of tax relief we can reclaim on your behalf.
- The value of your investments may fall as well as rise and are not guaranteed.
- If you continue to withdraw an income in excess of the rate at which your investment grows, your fund may be eroded earlier than expected. This may affect the income level available to you throughout your retirement and/or result in a lower level of dependant's pension.
- There is no guarantee that annuity rates will improve in the future. If you opt to purchase an annuity, the level of pension you receive when you purchase the annuity may be higher or lower than the pension being paid under drawdown pension and/or the annuity you could have purchased initially.
- The investment returns on your fund may be less than those shown in any illustration you may receive from us or your adviser.
- It may be difficult to realise certain types of assets when you want to do so, or indeed at all. Typically, this would apply to property or non-standard investments which can be illiquid and there may be times where repurchase or surrender might be delayed if the underlying asset is not readily saleable (exchanged for cash).
- In addition, any valuation of such an asset will be the opinion of the valuer. Yorsipp imposes certain restrictions on the types of assets acceptable to the Trustees and reserves the right to refuse any investment request.
- You may cancel the plan within the first 30 days. However, if you have already invested before cancelling, the investment may be worth less than you paid in or may not be able to be cancelled.
- You will be responsible for paying outstanding charges and any other sums due where there is insufficient cash within your SIPP to meet these sums.

Your Personal Illustration

We will provide you with a personalised illustration which will give you details of the potential benefits and costs.

Who Will Administer My SIPP?

Your SIPP will be administered by Yorsipp Limited in accordance with the Trust Deed and Rules, which may be varied from time to time. A copy of the Trust Deed and Rules is available on request.

Will I Have a SIPP Bank Account?

You will be set up with an individual bank account with the Royal Bank of Scotland (the bank). This will enable payments to be received, standing orders to be set up and payments out in the form of BACS, CHAPS, Cheque and Faster Payment. The Trustee is the only signatory to each account.

Should the bank fail in the future, protection is available under the Financial Services Compensation Scheme (FSCS). Please refer to the Compensation section below for further details.

We review the terms of these accounts on a regular basis to ensure that the account provided continues to meet your needs. This allows Yorsipp to remain competitive and keep bank charges to a minimum.

The selected bank may pay interest on any cash held in the bank account and this may fluctuate with market conditions. Yorsipp may receive payments from the bank which will vary depending on the total cash balances held. Yorsipp reserves the right to retain some or all of the interest from such an account.

What Will My Plan Be Worth?

The final value of your SIPP is not guaranteed and will depend on a number of factors including, payments received, duration of investment, charges paid and the performance of your chosen investments. Please remember that the value may go down as well as up.

We will send you a review of how your SIPP is performing each year.

Contributions

Anyone can make contributions to a UK registered pension scheme. However, you will only be entitled to tax relief if you are a Relevant UK Individual. To qualify as a Relevant UK Individual, you must meet at least one of the following criteria:

- You have relevant UK earnings chargeable to UK income tax for that year; or
- You are tax resident in the UK at some time during that year; or
- You were tax resident in the UK at some time during the five tax years immediately before that year and when you became a member of the pension scheme; or
- You or your spouse / civil partner have, for that year, general earnings from overseas Crown employment subject to UK tax.

You can choose to make one off or regular payments. If you are employed, your employer can also make payments on your behalf.

Any other person or company can contribute to your SIPP on your behalf; any such payments are treated as though they were made by you personally.

Contributions after the age of 75 do not qualify for tax relief regardless of whether or not you are a Relevant UK Individual.

HMRC set the Annual Allowance for pension contributions. For the tax year 2023/2024 this is set at £60,000. The Annual Allowance is reduced for those with an "Adjusted Income" (broadly total taxable income plus pension input amounts) above £240,000. For every £2 of income between £260,000 and £360,000, the Annual Allowance will be reduced by £1. This does not apply to those with "Threshold Income" below £200,000 (broadly taxable income excluding pension inputs, except salary sacrifice arrangements set up from 9 July 2015).

If you have accessed pension benefits flexibly from any UK Registered Pension Scheme (via Flexi-Access Drawdown or Uncrystallised Funds Pension Lump Sum) the Money Purchase Annual Allowance will be triggered. The Money Purchase Annual Allowance is £10,000 for 2023/2024 and applies to contributions to Money Purchase schemes only, including your SIPP.

It may be possible to carry forward any unused Annual Allowance from the previous three tax years. There is no carry forward of the Money Purchase Annual Allowance.

What Tax Benefits Are Available?

All Relevant UK Individuals are eligible for tax relief on contributions up to £3,600 gross per annum or 100% of relevant UK earnings, if greater. Tax relief is restricted to the Annual Allowance (or Money Purchase Annual Allowance where applicable). Your contributions are paid net of basic rate tax and Yorsipp Limited reclaims tax relief on your behalf in accordance with the current rules set by HMRC. The basic rate of tax relief will vary depending on where you live within the UK.

If you are a higher rate or additional rate taxpayer then you will be able to claim further tax relief through your self-assessment tax return or by otherwise contacting your local inspector of taxes if you do not normally complete a tax return.

If your employer makes contributions on your behalf, these will normally be treated as a business expense and tax relief will be granted by the local inspector of taxes, although this is not guaranteed.

Assets held within the SIPP will generally be free of taxation.

What Can I Invest In?

You may invest in a wide range of standard assets as defined by the FCA including:

- Cash, Cash funds or Deposits
- Exchange traded commodities
- Government & local authority bonds and other fixed interest stocks
- Investment notes (structured products)
- Shares in Investment trusts
- Managed pension funds
- National Savings and Investment products
- Permanent interest bearing shares (PIBs)
- Physical gold bullion
- Real estate investment trusts (REITs)
- Securities admitted to trading on a regulated venue
- UK commercial property
- Units in regulated collective investment schemes

A standard asset, and where relevant the underlying assets, must be capable of being accurately and fairly valued on an ongoing basis and readily realised (exchanged for cash or traded on a recognisable exchange) within 30 days, whenever required.

You cannot purchase residential property or any tangible moveable property such as art, antiques, wine, jewellery, classic cars, racehorses etc.

Further details on standard and non-standard investments can be found on our website: www.yorsipp.com/investments/. If you are in any doubt whether an investment is standard or non-standard you should check with us first.

Yorsipp (Trustees) Limited retains the right to refuse any investment. However, we will only exercise this right if we believe that the investment may give rise to a financial liability or a breach of regulatory requirements. We will not allow any type of unregulated investment.

Pension Wise

Pension Wise is the government's free and impartial service, designed to help you understand more about your pension and choices at retirement. Whilst they cannot make a personal recommendation, they can help you understand your options. The guidance is available online, by telephone or face to face. Further information can be found on their website at: www.pensionwise.gov.uk or by telephone on 0800 138 3944 (+44 20 3733 3495 if you are outside the UK).

When Can I Withdraw Pension Benefits?

You are allowed to take benefits from age 55. This increases to 57 from 6 April 2028. If you entered our scheme prior to 4th November 2021, you will still be able to take benefits from 55 after 6th April 2028. Benefits may be taken earlier in the case of ill health if you are no longer able to carry out your current occupation. You may take all or part of your retirement benefits.

What Benefits Will Be Available To Me When I Retire?

The amount of benefits available will depend on the value of your pension fund at retirement. Up to 25% of your benefits (subject to a limit of £268,275) can be taken in the form of a tax free cash payment. The remaining fund is used to provide income. If you take part of your fund as cash, this will leave less to provide pension payments.

Your lifetime allowance (LTA) is the maximum amount you can draw from pensions (workplace or personal) in your lifetime without paying extra tax. This figure is currently £1,073,100, but the charge for breaching the LTA will be removed from 6 April 2023, with the allowance abolished entirely from April 2024.

Capped Drawdown

This is income taken directly from your fund and is capped at a limit of your pre-6 April 2015 drawdown pension fund. The maximum that can be taken annually is capped at 150% of the relevant rate dependent on your age. This rate is set by the Government Actuaries Department (GAD).

Under age 75 your level of income is reviewed every three years and then annually thereafter from age 75. Your income can be paid monthly, quarterly, half yearly or yearly.

Income payments will be taxed at your marginal tax rate.

Flexi-Access Drawdown

This option is available to everyone crystallising benefits post 6 April 2015, age 55 and over. There is no limit to the income being withdrawn.

Income payments will be taxed at your marginal tax rate.

When you withdraw income from your flexi access fund the amount you can contribute to any money purchase arrangement will be restricted, see "Contributions".

Uncrystallised Funds Pension Lump Sum

This lump sum is made up of 25% cash, paid tax free, with the remaining 75% subject to tax at your marginal tax rate.

If you receive an Uncrystallised Funds Pension Lump Sum the amount can contribute to any money purchase arrangement will be restricted, see "Contributions".

What Happens If I Die Before Taking Benefits?

Lump Sum

If you are under age 75, a lump sum may be paid free of tax. If you are over 75 this is taxed at the recipient's marginal rate of income tax, however no test against the Lifetime Allowance will be required. These benefits must be paid out within 2 years of your death.

Income Withdrawal

Where death occurs before age 75 your beneficiary is able to designate funds for income withdrawal within two years of your death. This amount will be tested against your Lifetime Allowance, with any excess subject to a Lifetime Allowance charge, but the income will not be taxed. If you are over 75 at the time of your death, income withdrawal can still be paid but it will be subject to the beneficiaries' marginal rate of tax.

Annuity

This is an insurance product purchased by your pension fund with an annuity provider. The annuity payable is dependent on the type of annuity and the annuity rate applicable at that time.

What Happens If I Die After Taking Benefits?

Lump Sum

If you are under age 75 a lump sum, up to the value may be paid free of tax. Where a lump sum is paid, this benefit must be paid out within two years of your death. If you are over 75 a pension and/or lump sum may be paid, subject to tax at the recipient's marginal rate of income tax.

Income Withdrawal

Your spouse, civil partner, dependants or beneficiaries are able to continue with income withdrawals, under flexi-access drawdown. Where death occurs before age 75, the pension may be paid free of tax. If you are over 75, a pension may be paid, subject to tax at the recipient's marginal rate of income tax.

Annuity

Your spouse, civil partner or dependant is able to purchase an annuity. Where an annuity has already been purchased it will continue to be paid on the basis of the selected dependant's pension and for the guaranteed period selected at the time of purchase.

Expression of Wish

You can complete the SIPP Member Expression of Wish Form to advise us of your wishes of who should receive the death benefits paid from the SIPP. Whilst we will take your wishes into consideration the trustees are not bound by these instructions.

What Are The Charges?

Details of the charges that will apply to your SIPP are shown on the Yorsipp Fee Schedule. This can be found at our website, <https://www.yorsipp.com/documents>

Your Right To Change Your Mind

You may change your mind about having a Yorsipp SIPP. When your plan commences you will receive a cancellation notice. This will give you the right to cancel it during the next 30 days.

You may waive the right to cancel your SIPP and certain other assets held within the SIPP. Information on this is provided in the Yorsipp application form.

This waiver is not available if the investment is a transfer value from deferred pension benefits.

If you cancel your SIPP you will receive a refund of all of your contributions. If the value of any investment made falls prior to us receiving your cancellation notice you may not receive the original investment amount back.

It may not be possible to return transfer funds to the original pension arrangement should you return the cancellation notice. You will need to arrange for these funds to be transferred to an alternative registered pension scheme who will accept the funds.

Complaints

Should you feel the need to express concern or complain about any aspect of the service received, please contact us at the following address:

Compliance Manager
Yorsipp Limited
Eadie House, 74 Kirkintilloch Road
Bishopbriggs
Glasgow G64 2AH
Compliance@yorsipp.com

If you are not satisfied with our response to a complaint, you may refer your complaint to:

Financial Ombudsman Service
Exchange Tower
London E14 9SR
Tel: 0800 023 4567
<http://www.financial-ombudsman.org.uk>

or

The Pensions Ombudsman
11 Belgrave Road,
London SW1V 1RB
Tel: 0800 917 4487
<https://www.pensions-ombudsman.org.uk/>

Complaints regarding advice you have received should be directed to your Financial Adviser, who should provide their own complaints procedure to you.

Compensation

We are covered by the Financial Services Compensation Scheme (FSCS). You may be entitled to compensation from the FSCS if we cannot meet our obligations. This depends on the type of business and the circumstances of the claim.

If you are eligible, investments in pension schemes are generally covered up to a maximum limit of £85,000 and £85,000 for bank and building society accounts. Some types of investment are not eligible for compensation from the FSCS. Further information on compensation arrangements can be found at the FSCS website, www.fscs.org.uk

Law

In legal disputes the law of England and Wales will apply.

Disclaimer

This document is for guidance and information purposes only and reflects Yorsipp Limited and associated companies' understanding of the regulations at the time of writing.

You should not rely solely on this document when making any decisions.

Please note that Yorsipp Limited does not give financial or investment advice. Yorsipp Limited strongly recommends that you consult a suitably qualified Financial Adviser.



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Yorsipp is a trading style of Yorsipp Limited (05743279) and its subsidiaries Astute Pension Trustees Limited (08696449) and Primetime Trustees Limited (09716098) along with its associated company Yorsipp (Trustees) Limited (04242849), all registered at c/o Calvert Dawson Limited, 288 Oxford Road, Gomersal, Cleckheaton BD19 4PY.

Yorsipp Limited is authorised and regulated by the Financial Conduct Authority (464198).
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